

Rokeby Park Primary School



Admission to School and Nursery Policy

Reviewed: January 2017
Next review: January 2018

Rokeby Park Primary School
Gershwin Avenue
Hull
HU4 7NJ
Tel: 01482 508915
Email: admin@rokeby.hull.sch.uk

Admission to Rokeby Park Primary School

Admission to Nursery

Admission to Rokeby Park Nursery is determined by the Governing Body.

- ◆ The Nursery is open to all children whether they reside in the catchment area or not.
- ◆ Parents interested in a Nursery place at Rokeby Park are required to register their child with the school office at any time prior to their child's proposed admission date. The school will acknowledge this in writing and the said letter will act as the parent's proof of registration.
- ◆ Registration of interest in no way guarantees a place in the Nursery.
- ◆ During the course of each school term, the Head, School Business Manager/Administration Assistant and Foundation Stage Leader examine the list of registered children for the following term. Parents are then contacted and offered places for their child, subject to availability.
- ◆ A funded 15 hour part time place is offered for the child to start in the term after they are 3 years old.
- ◆ Parents choose the sessions they wish their child to attend subject to availability. Parents may also pay for additional sessions if they wish, as long as the school has places.
- ◆ Where the number of registered children exceeds the number of places available, the following criteria will be applied:
 - A place will be offered if a child is resident in the City of Hull.
 - If a child is in the immediate area of the school.
 - Children who will move on to attend this school.
 - Having a brother or sister already in attendance at this school.
 - Children with special needs, children in public care, children with English as an additional language, urgent medical factors, exceptional family circumstances.

New entrants will be offered a place subject to the availability of sessions. The allocation of these sessions will be at the Head's discretion.

Three year olds will not be given preference over four year olds.

When places are available parents may be able to buy extra sessions for children who are three years old before funded places start. This means that a child who is three years old may be able to start nursery in the term they turn three. This will depend on availability of places and allocation of these places will be at the Head's discretion. Parents must pay for these sessions until the Early Years Funding is available (this will start the term after the term in which the child had their third birthday).

Admission to the school

We are an inclusive school that welcomes children from all backgrounds and abilities. It is our wish to allow parents/ carers/children the right to have a place at the school of their choice.

This school admits children in the academic year in which they are 5. In order to arrange for admission a parent needs to contact Hull City Council Admissions directly. It is advised that parents register an interest in obtaining a place well in advance of the child's 5th birthday.

Registration forms for the School and Nursery are available from the Administration officer; however most applications are completed online.

Children may transfer to this school at any time during their time in primary school although no infant class in this school will contain more than 30 pupils. In order to arrange for the admission of a child over the age of 5, a parent needs to approach Hull City Admissions directly to obtain a form.

Admission authorities would refuse to admit a child to a school where admission would oblige the school to take measures such as employing an extra teacher or building an extra classroom in order to comply with the new limit on infant class sizes. Infant classes are classes in which the majority of pupils will reach the age of 5, 6 or 7 during the school year. From September 1999 admissions to reception classes have had to take account of the Government's infant class sizes regulations, and it will not be possible to guarantee places for pupils at their catchment area schools if to admit them would breach the infant class sizes regulations.

Following a High Court judgement against another Education Authority it is no longer possible to guarantee a place at the 'catchment area' school. Expressions of preference for a school are the first allocation criterion and you should be aware that if you do not express a first preference for your catchment area school your child, may not be allocated a place there. Even if you do a place is not guaranteed.

The school's planned/published admission number (PAN) is 30 pupils per year group.